



The University of Toronto Scarborough Campus Council and its Standing Committees

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Background Information

On June 25, 2012, the Governing Council approved in principle the Terms of Reference for the University of Toronto Mississauga (UTM) and the University of Toronto Scarborough (UTSC) Campus Councils and their Standing Committees, to be effective July 1, 2013. On December 13, 2012, the Governing Council approved revisions to the Terms of Reference and, in keeping with those revisions, the *Election Guidelines 2013*. The *Guidelines* contains detailed information and outlines procedures about elections for seats on the Governing Council, the Academic Board, and the UTM and UTSC Campus Councils and their Standing Committees.

The approved documents are available below:

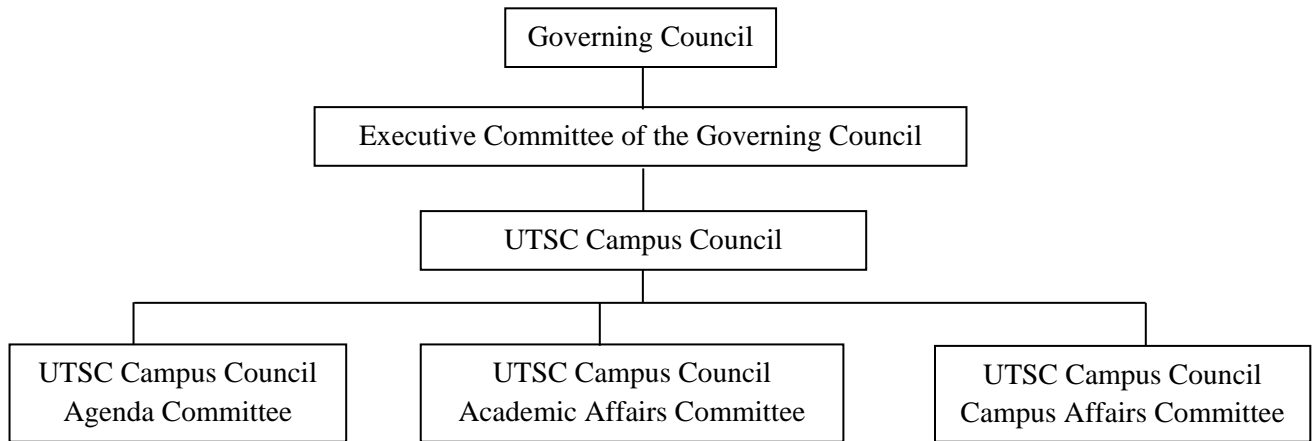
[Terms of Reference for the UTM Campus Council and its Standing Committees](#)

[Terms of Reference for the UTSC Campus Council and its Standing Committees](#)

[Election Guidelines 2013](#)

On behalf of the Governing Council, the UTSC Campus Council will exercise governance oversight of campus-specific matters, as well as any matters assigned to it by the Governing Council from time to time. In general, the Campus Councils will be concerned with matters affecting the Campus' objectives and priorities, the development of long-term and short-term plans and the effective use of resources in the course of these pursuits.

Provided below is a diagram showing the relationship between the governance bodies.



Decisions of the UTSC Campus Council may be final with confirmation by the Executive Committee on behalf of the Governing Council or may constitute a recommendation to the Governing Council or one of its bodies.

The following are examples of items that will be considered by the members of the Campus Council and/or one of its Standing Committees:

<ul style="list-style-type: none"> • Academic appeals • Academic plans • Academic priorities for fundraising • Academic programs • Academic regulations • Admissions • Awards • Budget • Campus and student services • Campus Master Plans • Campus security • Capital plans, projects and space • Child care • Co-curricular programs, services, and facilities 	<ul style="list-style-type: none"> • Compulsory non-academic incidental fees • Establishment, termination or restructuring of academic units • Examinations and grading practices • Divisional Guidelines for the Assessment of Teaching and/or Creative Professional activity • Name changes of academic units • Relations with the campus' external community • Research planning • Student societies and campus organizations
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Membership of the UTSC Campus Council and its Standing Committees

Members of the UTSC campus community will have an opportunity to participate in local governance by serving on the UTSC Campus Council and/or its Standing Committees. The terms of reference for these bodies provide for both elected and appointed seats. The precise number of elected seats available for each constituency will vary from year to year, depending on the number of seats that are filled by appointed members of the Governing Council or the Campus Council.

Eligible individuals are encouraged to apply and to attend an information session for prospective candidates that will be held on Thursday, January 10, 2013, from 3:00 – 5:00 p.m. in the Council Chamber (AA 160). All prospective candidates must agree to abide by the terms and conditions of the *Election Guidelines 2013*; Section 11 of the *Guidelines* addresses specific UTSC election matters.

In order to be eligible for election to the UTSC Campus Council and/or its Standing Committees, a candidate must have a primary appointment or registration at the University of Toronto Scarborough.

Nomination Forms

Nomination forms will be available from [this website](#) from 12:00 noon on Tuesday, January 8, 2013 until 5:00 p.m. on Tuesday, January 15, 2013.

Elected Positions Available

UTSC Campus Council

1 – 2 Administrative Staff

- 1 administrative staff
- 1 librarian

3 – 4 Students

The distribution of the 4 student seats is as follows(:

- 2 full-time undergraduate students
- 1 part-time undergraduate student
- 1 graduate student

4 – 5 Teaching Staff (For non-Governing Council Teaching Staff, no academic unit may have more than one representative.)

Elected Positions Available (cont'd)

UTSC Academic Affairs Committee

1 Administrative Staff

1 Librarian

7 Students

The distribution of the 7 elected and 2 appointed student seats is as follows:

- 5 full-time undergraduate students
- 2 part-time undergraduate students
- 2 graduate students

15 Teaching Staff (There will be no more than one Teaching Staff representative from each academic unit at UTSC.)

UTSC Campus Affairs Committee

3 Administrative Staff

1 Librarian

6 Students

The distribution of the 6 elected and 1 appointed student seat is as follows:

- 5 full-time undergraduate students
- 1 part-time undergraduate student
- 1 graduate student

7 Teaching Staff (There will be no more than one Teaching Staff representative from each academic unit.)

Campus Resource

Additional information about serving on the UTSC Campus Council, the UTSC Academic Affairs Committee or the UTSC Campus Affairs Committee may be obtained by contacting Ms Janis Jones, Deputy Returning Officer (416-287-7566; janis.jones@utoronto.ca) or in the appropriate documents posted on the UTSC governance website at <http://www.utsc.utoronto.ca/~governance>.

Governing Council and Academic Board Elections

Information about elected seats on the Governing Council and the Academic Board is available from the website below:

http://www.governingcouncil.utoronto.ca/Governing_Council/elections.htm