

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 87 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS

March 7, 2001

To the Academic Board,
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, March 7, 2001 at 4:45 p.m.(once quorum was established) in the Council Chamber, Simcoe Hall, at which the following were present:

Professor Ruth Gallop (In the Chair)	Ms Catherine Seymour
Professor Derek Allen (Vice-Chair)	Ms Adelene Tan
Professor Carolyn Tuohy, Deputy Provost	Professor Donna Wells
Professor Raisa Deber	
Professor Lynne C. Howarth	
Mr. David Kaplan	<u>Secretariat:</u>
Professor Angela Lange	Ms Susan Girard
Professor Ian McDonald	Ms Cristina Oke, Secretary
Ms Vera Melnyk	

Regrets:

Professor François Casas	Professor Michael R. Marrus
Professor James Donaldson	Professor V. Kumar Murty
Ms Joy Fitzgibbon	Professor Keren Rice
Mr. Rob Foote	Professor Emmet Robbins
Professor Paul Gooch	Professor J.J. Berry Smith
Mr. Arvin Hariri	Professor Linda Wilson-Pauwels
Professor Alexander R. Jones	

In Attendance:

Professor Len Brooks, Director, Master of Management and Professional Accounting,
University of Toronto at Mississauga
Mr. Louis Charpentier, Secretary of the Governing Council
Professor Don Cormack, Vice Dean, School of Graduate Studies
Professor Joan Foley, Chair, Subcommittee on Academic Programmes and Curriculum,
University of Toronto at Scarborough
Professor Bernard Katz, Associate Dean Division I, School of Graduate Studies
Professor Catharine Whiteside, Associate Dean Inter-Faculty and Graduate Affairs, Faculty
of Medicine

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ALL ITEMS ARE REPORTED FOR INFORMATION.

Time of Adjournment

On motion duly moved and seconded,

It was agreed

THAT the meeting adjourn no later than 6:00 p.m.

1. Reports of the Previous Meeting

Report Number 85 of the meeting of January 17, 2001, was approved.
Report Number 86 of the meeting of January 31, 2001, was approved.

2. Business Arising from the Reports

There was no business arising.

3. University of Toronto at Scarborough: Program Changes 2002-2003

The Chair welcomed Professor Foley as a guest for this item.

Professor Tuohy reported that the development of these programs was consistent with two strengths of the University of Toronto at Scarborough (UTSc): increased focus on co-op programming and a distinctive model of teacher education. Professor Tuohy noted the differences and similarities between the proposed program in Health Studies at the University of Toronto at Scarborough and the Major and Specialist program in Health Studies in the Faculty of Arts and Science that was approved by the Committee at its meeting of January 17, 2001:

- The UTSc major program was an extension of the minor already approved, and all the courses would be offered at the Scarborough campus;
- The co-op program would have two 4-month paid work terms in addition to the 20 academic credits required, while the St. George Specialist program had a practicum;
- The UTSc program was a major designed specifically to be readily combined with majors/minors in five disciplinary areas;
- The UTSc program placed more emphasis on international health and in international studies, while the St. George program placed greater emphasis on urban health and sociology.

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3. University of Toronto at Scarborough: Program Changes 2002-2003 (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposals for the following new programs, as described in the University of Toronto at Scarborough submission dated February 14, 2001, effective July 1, 2002, subject to a review of resource implications:

- a) Major program in Health Studies
- b) Major (Co-operative) program in Health Studies
- c) Co-operative streams in the Specialist programs in Anthropology and Sociology
- d) Co-operative streams in all existing Specialist and Major programs in Physical Sciences (except Computer Science, which will continued to be treated separately)
- e) Extension of the Early Teacher Projects in Physical Sciences and in French to allow for direct entry from high school.

4. Rotman School of Management: Diploma in Forensic and Investigative Accounting

The Chair welcomed Professor Brooks as a guest for this item.

Professor Tuohy reported that this was a co-operative program involving the Rotman School, the École des Hautes Études Commerciales (HEC) in Montreal, and the Canadian Institute of Chartered Accountants (CICA), and that the resource implications were under review.

A member noted that the program had already been advertised, and asked whether this was normal practice. Professor Tuohy stated that it was not normal practice to advertise programs before approval was finalized, and that a memo would be sent to Principals and Deans reminding them of that fact. The disclaimer notice in the publicity for the current program indicating that it was subject to approval had not been strong enough.

A member expressed concern about the provision in the agreement that provided the rights and ownership of all course materials to CICA, and asked whether this provision was in conflict with University policies on intellectual property. Professor Tuohy undertook to review the intellectual property dimensions of the agreement, and to take under advisement the concerns expressed by Committee members.

A member asked what proportion of the program would be delivered via distance education. Professor Brooks replied that the first and last courses would be residence courses, and that the rest of the program would be delivered via Rotman on-line mechanisms. He added that weekly progress would be followed, and that a graduate level of interaction with other students and faculty would be expected.

A member asked whether the program would be open to people who did not have degrees. Professor Brooks replied that it would be possible, but that any such admission would be reviewed according to criteria used by the School of Graduate Studies.

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4. Rotman School of Management: Diploma in Forensic and Investigative Accounting (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for a Diploma in Forensic and Investigative Accounting, as described in the submission from the Rotman School of Management dated February 13, 2001, subject to a review of resource implications and the finalization of the “support and partnership” agreement among the Rotman School, the École des Hautes Études Commerciales, and the Canadian Institute of Chartered Accountants.

5. School of Graduate Studies: Proposal for Alternative Delivery Option for International Students in the M.H.Sc. Program in Bioethics

The Chair welcomed Professor Whiteside to the meeting.

Professor Tuohy explained that the international stream of the M.H.Sc was funded by a grant from the National Institutes of Health (NIH), and that this proposal would allow international students to complete the program in three semesters rather than four.

A member stated that the courses had been set up as sequenced, and expressed concerns about the educational implications of completing Terms 1 and 3 at the same time, followed by Terms 2 and 4.

A member asked whether the international students would receive the same educational experience as the students doing the program in four semesters.

A member asked whether Canadian students would be given the opportunity to complete the program in three semesters, should they wish. Professor Whiteside replied that this option would be provided to them.

A member asked whether the proposal had been sent to the Ontario Council on Graduate Studies (OCGS). It was the assumption of the Faculty of Medicine that the proposal had been forwarded to OCGS for information.

A member noted that students who had completed this program over a two-year period had the opportunity to integrate the material they had learned into their work experience.

It was noted that it would be helpful to have Professor Singer, who had developed this international program, present to answer some of the specific questions that had been raised.

In light of the concerns expressed by Committee members regarding the academic program implications of this proposal,

It was duly moved and seconded,

THAT debate on this item be adjourned.

The motion was carried.

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6. School of Graduate Studies: Additions to the Enrolment Policies and Procedures of the General Regulations of the School of Graduate Studies

Professor Tuohy introduced the proposed changes that were intended to ensure timely progress through the PhD program by establishing deadlines for the completion of program components.

The proposed additions were:

1. A student's performance will be considered satisfactory only if the student completes the various requirements for the degree for which he or she is registered in a satisfactory and timely manner, as determined by the graduate unit's time line for completion of the degree.
2. A candidate for the PhD degree will be denied further Registration in the program and will have his or her candidacy terminated if, by the end of the fourth year of registration in the program, (i) the candidate has not completed all requirements for the degree (exclusive of the thesis) including course requirements, language requirements, departmental examinations or (ii) the candidate does not have an approved thesis topic, supervisor, and advisory committee. In exceptional circumstances, such a candidate may be permitted to register in the program for two further sessions provided that the graduate unit concerned approves. Continuation in the program beyond two sessions will require the approval of both the graduate unit and the SGS Admissions and Programs Committee.

A member asked whether there had been a discussion of flexible time doctoral programs during the policy development, and the impact that this policy revision would have on students in such programs. Professor Cormack acknowledged that flexible time programs needed to be directly addressed.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for additions to the Enrolment Policies and Procedures of the General Regulations of the School of Graduate Studies effective July 1, 2001, as described in the submission from the School of Graduate Studies dated January 31, 2001, on the understanding that the Policy will be amended to recognize that different arrangements will need to be made by the School of Graduate Studies for students in flexible time programs.

7. School of Graduate Studies: Graduate Department of Spanish and Portuguese - Name Change

Professor Tuohy informed members that the proposal to change the name of the Graduate Department of Spanish and Portuguese to the Graduate Department of Spanish was meant to more accurately reflect the nature of the department's offerings at the graduate level.

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**7. School of Graduate Studies: Graduate Department of Spanish and Portuguese -
Name Change** (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for the change in name of the Graduate Department of Spanish and Portuguese to the Graduate Department of Spanish effective July 1, 2001, as described in the submission from the School of Graduate Studies dated January 31, 2001

**8. School of Graduate Studies: Graduate Department of Metallurgy and Materials
Science - Name Change**

Professor Tuohy explained that this change would bring the name of the graduate department in line with the changed name of the undergraduate department, as approved by the Committee at its meeting of January 17, 2001.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for the change in name of the Graduate Department of Metallurgy and Materials Science to the Graduate Department of Materials Science and Engineering effective July 1, 2001, as described in the submission from the School of Graduate Studies dated January 31, 2001.

**9. Faculty of Arts and Science: Department of Astronomy - Confirmation of Name
Change**

The Chair recalled that the Committee had considered this item of business by mail, in light of the fact that the request for approval was inadvertently not forwarded to the Committee after approval by the Faculty of Arts and Science in October 2000, and the Department wished to use its new name on promotional material for a major conference that was being held at the end of February. The name change better reflected the scope of the academic activities of the Department, and had the support of cognate units – the Department of Physics and the Canadian Institute for Theoretical Astrophysics.

The proposal had been supported by the members with no dissenting votes. In order to record the approval, the Chair read the following motion into the Report:

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for the change of the name of the Department of Astronomy to the Department of Astronomy and Astrophysics, as described in submission from the Assistant Dean of the Faculty of Arts and Science, dated February 12, 2001, effective immediately.

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10. Reports of the Administrative Assessors

Professor Tuohy informed members that the two volumes of Reviews that had been considered by the Committee at its meetings of October 4, 2000 and January 31, 2001 would be considered by the Agenda Committee of the Academic Board, for consideration as to whether they raised questions of academic import warranting discussion at the next meeting of the Academic Board.

Professor Tuohy also reported that the University of Toronto program review process would be audited in the Fall of 2001 by auditors appointed by the Ontario Council of Academic Vice-Presidents (OCAV). This review audit process had its roots in the 1993 Report of the Task Force on University Accountability, chaired by William Broadhurst. Audits of undergraduate programs were conducted on a seven-year cycle, with 10 reviews having been completed to date.

11. Date of Next Meeting

The Chair noted that the next scheduled meeting would be held on April 11, 2001.

The meeting was adjourned at 5:50 p.m.

Secretary

March 13, 2001

Chair