

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 103 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS

October 15, 2003

To the Academic Board,
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, October 15, 2003 at 4:10 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Professor J. J. Berry Smith (In the Chair)
Professor Carolyn Tuohy, Vice President
(Policy Development) and Associate
Provost
Professor Rona Abramovitch
Mr. Syed W Ahmed
Professor Derek Allen
Mr. Bruce Cameron
Dr. Inez Elliston
Professor Faith Fich
Professor Anthony Haasz
Professor Wayne Hindmarsh
Mr. Martin Hyrcza
Ms. Mariza Jackman
Professor David Jenkins

Professor Alexandra Johnston
Professor Ronald Kluger
Professor James Lepock
Ms. Vera Melnyk
Miss Maureen Somerville
Professor Dennis Thiessen

Non-Voting Assessors:

Ms. Karel Swift, University Registrar

Secretariat:

Mr. Andrew Drummond, Secretary
Ms. Silvia Rosatone

Regrets:

Professor Cheryl Regehr, Vice-Chair
Mr. Frank Belluardo
Professor Pamela Catton

Ms. Rochelle Fernandes
Ms. Ranjini Ghosh
Professor Robert Reisz
Professor Tas Venetsanopoulos

In Attendance:

Professor Molly Verrier, Chair, Department of Physical Therapy
Professor Umberto De Boni, Associate Dean, School of Graduate Studies
Professor Linda Dempster, Acting Director, BScD Program
Professor David Mock, Dean, Faculty of Dentistry
Professor Anthony Duggan, Associate Dean, Faculty of Law
Dr. Peter Munsche, Assistant Vice-President Technology Transfer

ITEMS 3, 4, AND 5 PROCEED TO THE ACADEMIC BOARD FOR APPROVAL AND RECOMMENDATION TO GOVERNING COUNCIL.

ITEM 6 WAS FOR FINAL APPROVAL PENDING APPROVAL OF ITEM 5 AT GOVERNING COUNCIL.

ALL OTHER ITEMS WERE FOR INFORMATION.

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1. Time of Adjournment

On motion duly moved and seconded,

It was agreed

THAT the meeting adjourn no later than 6:00 p.m.

2. Report of the Previous Meeting – May 14, 2003

Report Number 102 of the meeting of May 14, 2003 was approved.

3. School of Graduate Studies: Proposal for a PhD Program in Rehabilitation Science

The Chair welcomed Professor Molly Verrier, Chair, Department of Physical Therapy, and Professor Umberto De Boni, Associate Dean, School of Graduate Studies, to the meeting. The Chair invited Professor Tuohy to introduce the item.

Professor Tuohy clarified the total enrolment of the proposed program, noting that full rollout would encompass four full-time PhD students per year for four years, for an estimated total of 16 in steady state. In addition, she noted that the table on page 38 of the proposal should list total enrolment at 35 FTE for 2009 and 37 for 2010.

There was a lengthy discussion, during which members raised several issues:

- The reason why the annual enrolment was so low (four per year, with full rollout at 16): Professor Verrier noted that it was unclear how many of the master's-level students would choose to pursue doctoral-level studies, given the differences in career trajectories that would likely result. In addition, the program is one of 13 in Canada, so it was important to maintain a very high quality of candidates to keep standards high, ensure programmatic focus, and assure a high level of graduate funding.
- The gradual elimination of part-time students from the program: Professor Verrier confirmed that the elimination of part-time programs would indeed occur as part of an effort to focus on full-time students. For the record, it was noted that the Academic Board had already approved the planned phase-out of part-time graduate programs in the department.
- The flexibility of admissions processes to allow not only for previously-earned grades, but also for ability to do excellent and creative research: Professor Verrier noted that many students do not come simply from an undergraduate degree, but rather, from a professional master's program. Professor De Boni noted that the School of Graduate Studies ensured that such matters were given close consideration as part of the approval of master's programs.

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the proposal for a new PhD program in Rehabilitation Science, as described in the submission from the School of Graduate Studies dated May 29, 2003, a copy of which is attached hereto as Appendix "A", be approved, effective 2004.

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4. Faculty of Dentistry: Proposal for a Joint Bachelor of Dental Hygiene Program

The Chair welcomed Professor David Mock, Dean, Faculty of Dentistry, and Professor Linda Dempster, Acting Director, BScD Program, to the meeting. The Chair invited Professor Tuohy to introduce the item.

There was a lengthy discussion, during which members raised several issues:

- The suitability of allowing an external college the ability to offer courses that would lead to a University of Toronto degree, and the ability of the University to ensure the maintenance of high standards within those courses. The guests assured members that George Brown College, the partner institution that would jointly offer the Bachelor of Dental Hygiene with the University of Toronto, had very high standards for its Dental Hygiene program and that, while the Faculty of Dentistry was satisfied with the College's standards, an ongoing monitoring system would be put in place by the establishment of the program.
- The possibility that students in the proposed program, having completed the first year at the University of Toronto and then proceeding through two years at George Brown College, might develop too great a 'distance' between themselves and the University by the time they would re-enter the University during their fourth year. The guests noted that the program aimed to develop an ongoing relationship between the University and its students, even if their courses were taken off-site.
- The possibility that, instead of a Baccalaureate degree in Dental Hygiene (BDH), that the joint program offer two diploma programs. The guests discounted this option, noting that offering multiple diplomas would not meet demand, whereas demand for the BDH was already very high.
- The need to integrate first-year service courses into an overall appreciation for the basic sciences and their importance in a four-year program.
- The progress of obtaining funds for additional space suitable for the program. Dean Mock noted that half the funds were in hand, and that renovations were in progress. He further noted that hiring for the program would likely commence 18 months before fourth-year courses began.
- The eligibility of students completing the BDH to proceed to a Doctor of Dental Surgery (DDS). The guests noted that any qualified student completing a BDH would be eligible to proceed to a DDS if they wished.

Members suggested that it would be useful for the proposal to mention explicitly that the quality of courses taken outside the University would meet the University's high standards. Professor Tuohy noted that divisional submissions for programs with components taken outside the University structure should assess the standards of courses offered by other institutions.

Professor Tuohy also noted that she would request that future proposals of this kind make comments on the faculty and lecturer strength for proposed programs and mechanisms of quality control.

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4. Faculty of Dentistry: Proposal for a Joint Bachelor of Dental Hygiene Program (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the proposal for a joint Bachelor of Dental Hygiene (BDH)/Diploma in Dental Hygiene program, offered by the Faculty of Dentistry in collaboration with George Brown College, as described in the submission from the Faculty of Dentistry, dated September 19, 2003, a copy of which is attached hereto as Appendix "B", be approved, effective September 1, 2004.

5. Revised Policy on Diploma and Certificate Programs

With the unanimous approval of members, items 5 and 6 were dealt with in the order summarized in this report rather than the agenda's order.

Members considered a proposal to revise the Policy on Diploma and Certificate Programs. Professor Tuohy summarized the proposed changes, noting that the changes would allow for a category of diploma and certificate programs not explicitly addressed in the current policy, and would also make explicit current practice with regard to the approval of graduate diplomas.

After a brief discussion during which Professor Tuohy clarified the intent of the proposal, a member noted that as the types of programs envisioned by the Policy continue to grow in number, it would be important to ensure that administrative costs attached to the programs were accounted for. Professor Tuohy agreed.

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the amendments to the Policy on Diploma and Certificate Programs at the University of Toronto, as described in the memorandum from Professor Tuohy dated October 6, 2003, a copy of which is attached hereto as Appendix "C", be approved.

6. Faculty of Law: JD/Certificate in Environmental Studies Program

The Chair welcomed Professor Anthony Duggan, Associate Dean, Faculty of Law, to the meeting. Professor Tuohy introduced the item, noting that it would take effect upon Governing Council approval of the revised Policy on Diploma and Certificate Programs (the changes of which are summarized in this report under item #5).

There was a brief discussion.

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6. Faculty of Law: JD/Certificate in Environmental Studies Program (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

Subject to approval of the amendments to the Policy of Diploma and Certificate Programs dated October 6, 2003, a proposal for a JD/Certificate in Environmental Studies Program, as described in the submission from the Faculty of Law, dated September 25, 2003.

**7. Vice-President, Research and International Relations, Annual Report
2001-02 and Plans, 2002-03**

The Chair welcomed Dr. Peter Munsche, Assistant Vice-President Technology Transfer, who was present to provide any answers to initial questions in advance of Professor John Challis' full report to the Committee, which was scheduled to occur at the following meeting. After noting a typographical error, he invited members to pose questions.

Members discussed the uses of matching funds available to Canada Research Chair (CRC) applicants, the application of equity policies to CRC selection, the potential permanence of the federal Indirect Costs of Research program, the creation of a Research Advisory Board, the level of emphasis on graduate student contributions to the research enterprise and the possibility of developing a performance indicator for that purpose.

8. Calendar of Business

Members received for information an updated Calendar of Business for the Committee. There was no discussion.

9. Reports of the Administrative Assessors

Professor Tuohy informed the Committee that in November 2001, the University's process for reviewing academic programs had been audited by the Undergraduate Program Review Audit Committee (UPRAC) and that an initial report on the Committee's findings had been received. She added that she would bring the final report forward to the Committee when it was ready. She further noted that the University would have one year to implement any changes.

Professor Tuohy then updated members on the finalization and implementation of *Stepping Up*, the Provost's White Paper on Academic Planning. During questioning, Professor Tuohy noted that the impact of the UPRAC process would need to be reconciled with the implementation of recommendations regarding the conduct of external reviews arising from *Stepping Up*, but that it would likely not pose a problem to do so.

On a motion duly moved and seconded, the Committee extended its sitting by no more than 15 minutes.

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10. Items for Information

The following items were presented for information.

- (i) New Collaborative PhD Program in Health Care, Technology and Place
- (ii) Renewed Collaborative MA/PhD Program in South Asian Studies
- (iii) New Collaborative MSc Program in Geology and Physics
- (iv) Program Requirement Change to the Master of Spatial Analysis (MSA),
Department of Geography
- (v) Program Requirement Change to the Master of Arts Program of the Centre for the
Study of Drama
- (vi) Admission Requirement Change to the PhD Program in Near and Middle Eastern
Studies

One member noted that item 10(iii) had received opposition at the School of Graduate Studies Council meeting and requested that his concern that the Committee had delegated its authority to approve the program to the Division be noted for the record.

11. Other Business

There was no other business.

The meeting was adjourned at 6:15 p.m.

Secretary

Chair

October 24, 2003

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