

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

**REPORT NUMBER 156 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS**

May 15, 2012

To the Academic Board,
University of Toronto.

Your Committee reports that it met on Tuesday, May 15, 2012 at 4:10 p.m. in the Council Chamber, Simcoe Hall, with the following present:

Professor Andrea Sass-Kortsak
(In the Chair)
Professor Douglas McDougall
(Vice-Chair)
Professor Brian Corman, Vice-Provost,
Graduate Education and Dean,
School of Graduate Studies
Professor Robert L. Baker
Professor Katherine Berg
Professor Joseph Desloges
Professor Rick Halpern
Mr. Nykolaj Kuryluk

Ms Cecilia Livingston
Professor Michael R. Marrus
Professor Heather MacNeil
Professor Elizabeth Peter
Ms Helen Slade

Mr. Richard Levin,
Executive Director, Enrolment Services
and University Registrar

Mr. Neil Dobbs, Secretary

Regrets:

Professor Karen D. Davis
Mr. Cary Ferguson
Professor Robert Gibbs
Mr. Adnan Hussain
Professor Paul Kingston
Professor Michelle Murphy
Ms Yuchao Niu

Dr. Graeme Norval
Ms Judith C. Poë
Professor Cheryl Regehr
Mr. Kevin Siu
Professor Suzanne Stevenson
Professor Joseph Wong
Mr. Tony Han Yin

In Attendance:

Professor William Gough, member, the Governing Council; Chair, Working Group on Tri-Campus Matters, Implementation Committee for the Task Force on Governance
Dr. Jane E. Harrison, Director, Academic Programs and Policy, Office of the Vice-President and Provost

Ms Helen Lasthiotakis, Assistant Dean and Director of the Office of the Dean, Faculty of Arts and Science

Professor Martin J. Osborne, Associate Chair, Graduate Studies, Department of Economics

Mr. Munib Sajjad, Vice-President, University Affairs, Students' Administrative Council (operating as the University of Toronto Students' Union)

Professor John Scherk, Vice-Dean, Undergraduate, University of Toronto Scarborough

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ALL ITEMS ARE REPORTED TO THE ACADEMIC BOARD FOR INFORMATION.

1. Report of the Previous Meeting

Report 155 (April 3, 2012) was approved.

2. Tri-Campus Governance

Professor Gough reported on the outcome of the deliberations of the Working Group on Tri-Campus Matters, which had been formed by the Implementation Committee of the Task Force on Governance. He: (a) outlined the highlights of the proposals for revised terms of reference for the Campus Councils for the University of Toronto Scarborough (UTSC) and the University of Toronto Mississauga (UTM) and for their Academic Affairs Committees, which would have reporting relationships with the Academic Board and with the Committee on Academic Policy and Programs; (b) described the extensive consultation process used in the formation of the proposals; and (c) invited feedback from the Committee that could inform the presentation of the proposals to the Executive Committee and the Governing Council for approval. The governance structures at UTM and UTSC would, consistent with the growth and evolution of those campuses, have additional decision-making authority in certain areas beyond that of their current Councils, with appropriate accountability to the Governing Council. There had been, throughout the deliberations, agreement on the mandates of the proposed Campus Councils and their committees. Discussion had focused primarily on the question of the size of the Campus Councils and their standing committees and on the representation of students and administrative staff on them. The advice to increase the representation of those groups had been considered carefully, but in the end the Working Group had returned to the original principles of representation as endorsed by the Executive Committee of the Governing Council – that the membership of the Campus Councils should reflect that of the Governing Council, and the membership of their Academic Affairs Committees should reflect that of their parent body, the Academic Board.

Invited by the Chair to speak, Mr. Sajjad asked why the suggestions concerning increased representation for students and administrative staff had been ignored. Professor Gough replied that the suggestions had not been ignored. On the contrary, they had been considered carefully. The Working Group had, however, reached the conclusion that representation on the Campus Councils that reflected closely that prescribed by the University of Toronto Act for the Governing Council would enable the devolution of greater authority to those Councils. The suggestion that key officers of the campus student societies be *ex officio* members of the Councils had also been considered carefully. *Ex officio* membership of certain key officers of the administration on the Governing Council and its committees enabled those officers to report to those governance bodies and to bring business to them. The student organizations, on the other hand, did not report to the Governing Council or its committees and were not responsible or accountable to them. Mr. Charpentier added that the functions of the Academic Affairs

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2. Tri-Campus Governance (Cont'd)

Committees were consistent with those of the Faculty Councils that made proposals to the Academic Board, and it was deemed fundamental that they should have membership that was similar to that of the Academic Board.

3. University of Toronto Scarborough: B.A. Program in Environmental Studies

Professor Corman presented the proposal for a new Major Program in Environmental Studies at the University of Toronto Scarborough. The proposed program would be an addition to, and would build on the strength of, the suite of programs in Environmental Science at UTSC. The program would place a special emphasis on the social context of environmental issues. There had been extensive consultation with faculty on the St. George and Mississauga Campuses, and the proposal had been submitted to the Tri-Campus Deans and was fully supported by them. The proposal had also been subject to an external review, which had been highly positive. In response to a member's question, Professor Scherk advised that the proposed program, like all programs in Environmental Studies in UTSC, would have a co-operative work-study option, which in this case would consist of two placements.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED

The proposed Major in Environmental Studies, within the existing Honours B.A. degree, as described in the proposal from the University of Toronto Scarborough dated 3 February 2012, effective for the academic year 2013-14.

4. Faculty of Arts and Science: Collaborative Graduate Program in Management and Economics – Closure

Professor Corman proposed approval of the closure of the Collaborative Graduate Program in Management and Economics. Enrolment in the Program had been very low. Students had correctly found no advantage in registration in the collaborative program rather than in programs in their own departments. The courses comprising the Program would continue to be offered, and students registered in the Collaborative Program would be permitted to complete it. The proposal to close the Program had been approved by the Tri-Campus Graduate Council in April.

A member expressed surprise at the proposal. He would have expected that students in Economics would find it a considerable benefit to have the opportunity to take

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4. Faculty of Arts and Science: Collaborative Graduate Program in Management and Economics – Closure

courses in Management and vice versa. Invited to reply, Professor Osborne said that only a single student remained enrolled in the Collaborative Program, and that student had indicated the wish to withdraw from it. The Program was unattractive in that doctoral students were required to complete three years of course work. Students in doctoral programs in Economics or in Management had access to all of the required courses in the other discipline, and they would be able to complete the required course work in two years rather than three. In response to his question, Professor Osborne was advised that the Program could be closed upon the withdrawal of the final student.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED

The proposed closure of the graduate collaborative program in Management and Economics, as described in the proposal from the Faculty of Arts and Science dated February 2012, with an effective date of September 2012 for the closure of admissions and an anticipated program closure date of August 2019.

5. Annual Reports on Major Modifications of Academic Programs and on Transcript Notations

Professor Corman said that this was the first report to the Committee, for its information, on major modifications of programs and on transcript notations within approved programs (or the termination of such notations) as approved by divisional councils pursuant to their authority under the new University of Toronto Quality Assurance Process. The report would be submitted to the Quality Council in June, and it could be subject to an audit process by the Quality Council.

6. Ontario Co-operative Education Tax Credit: Approved List of Programs

Professor Corman said that the proposed list of programs included those with paid internships or placements that the University deemed eligible for the Ontario Co-operative Education Tax Credit. The list was brought forward annually for governance approval by the Committee on Academic Policy and Programs. Employers were permitted to claim a tax credit of up to \$3,000 for each paid placement for a student in one of the programs.

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6. Ontario Co-operative Education Tax Credit: Approved List of Programs (Cont'd)

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED

The list of programs, a copy of which is attached to Professor Regehr's Memorandum to the Committee on Academic Policy and Programs dated April 24, 2012, as programs offered by the University of Toronto that include paid placements that meet the eligibility criteria for the Province of Ontario Co-operative Education Tax Credit, 2012-13.

7. Interim Date of Next Meeting

The Chair said that the first regular meeting of the Committee of the 2012-13 academic year was tentatively scheduled for Wednesday, September 19, 2012. It was anticipated that the Committee's work would once again begin vigorously, with the first set of reviews of academic programs and units for the academic year.

8. Chair's and Vice-Chair's Remarks

This Chair noted that this was the Committee's final regular meeting of the year. She thanked all members for their service over the past year: for their careful review of agenda material and for their thoughtful and efficient participation in the Committee's business. She was particularly grateful for members' hard work in preparing for, and participating in, the two meetings devoted to the Committee's study of the external reviews of academic programs and units. The Committee had done its work very well.

The Chair noted that this meeting marked Mr. Dobbs's final meeting as Secretary of the Committee. He had worked in the Governing Council Secretariat for 28 years, had served as secretary of most of the Council's Boards and Committees, and had served as Secretary of the Committee on Academic Policy and Programs for the past five years. On behalf of the Committee, she thanked him for his support, his commitment to the University and his wise counsel and wished him well in his forthcoming retirement. Members endorsed the Chair's remarks with their applause.

The Vice-Chair said that this meeting would be Professor Sass-Kortsak's final meeting as Chair of the Committee. She had compiled a remarkable record as Chair over the past six years. While her excellence in the Chair had been readily apparent, members should also be aware of her work before each meeting of the Committee. At agenda planning meetings, she anticipated the questions that would arise, ensured that they were addressed in the material brought to the Committee, and ensured that the appropriate

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8. Chair’s and Vice-Chair’s Remarks (Cont’d)

guests were invited to the meetings to answer members’ questions. Members of the Committee expressed their admiration of, and gratitude for, Professor Sass-Kortsak’s work as Chair by their applause.

The Chair thanked Professor McDougall for his service as Vice-Chair. He had not only stepped into the Chair on occasion, but he had also contributed his wisdom to decisions made at the planning meetings that preceded each Committee meeting.

The Chair offered her thanks also to Professor Cheryl Regehr, the Committee’s senior assessor, for her excellent presentations of items of business and for her overall leadership. She thanked Professor Brian Corman, the Committee’s other voting assessor, for the contribution of his help and wisdom in planning Committee meetings and for stepping in for Professor Regehr in her absence at this meeting and serving as the Committee’s senior assessor. She also thanked the Committee’s non-voting assessors for their participation; MR Richard Levin and Ms Karel Swift had been particularly helpful.

The Chair said that behind the scenes, Dr. Jane Harrison, the Director of Academic Programs and Policy in the Provost’s Office, played a key role in the work of the Committee – coordinating the flow of business, advising the divisions on what was needed for governance consideration of their proposals, drafting cover sheets, and much more. Dr. Daniella Mallinick was recently appointed as Co-ordinator, Academic Programs and Planning. Her work was particularly apparent at the April meeting, for which she prepared the compendium of reviews.

The Chair reiterated her thanks to all members of the Committee. Serving as a member and as Chair had been a real pleasure. The Committee had done important work and had done it well.

The meeting adjourned at 4:40 p.m.

Secretary

Chair

May 29, 2012