

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

**REPORT NUMBER 155 OF THE PLANNING AND BUDGET COMMITTEE
May 15, 2013**

To the Academic Board,
University of Toronto

Your Committee reports that it held a meeting on May 15, 2013 at 4:10 p.m. in the Council Chamber, at which the following were present:

Professor Avrum I. Gotlieb (In the Chair)
Professor Elizabeth Cowper (Vice-Chair)
Professor Cheryl Misak, Vice-President and
Provost

Professor Donald C. Ainsle
Professor Robert L. Baker
Professor Christopher J. Damaren
Mr. Peng Fu
Ms Sally Garner, Executive Director, Planning
and Budget
Professor Bart Harvey
Mr. Peter A. Hurley
Professor Jim Yuan Lai
Professor Amy Mullin

Secretariat:

Mr. Anwar Kazimi, Secretary, Planning and
Budget Committee

Regrets:

Ms Ellen Chen
Professor Meric Gertler
Ms Claire M. C. Kennedy
Professor John Magee
Professor Henry Mann
Professor Douglas McDougall
Dr. Don McLean
Mr. Layton Reynolds
Professor Locke Rowe
Ms Nana Zhou

Non-voting Assessors:

Ms Sheila Brown, Chief Financial Officer
Mr. Paul Donoghue, Chief Administrative
Officer, University of Toronto Mississauga
Ms Gail Milgrom, Director, Campus and
Facilities Planning

In Attendance:

Professor Andrea Sass-Kortsak, member of the Governing Council, Associate Director and Graduate
Coordinator, Dalla Lana School of Public Health
Mr. Harvey Botting, member-elect of the Governing Council
Professor Cheryl Regehr, Vice-Provost, Academic Programs
Mr. Kevin Brown, student, Dalla Lana School of Public Health
Ms Nancy Edwards, Faculty Comptroller and Chief Financial Officer, Faculty of Medicine
Mr. David Freedman, student, John H. Daniels Faculty of Architecture, Landscape and Design
Ms. Nora Gillespie, Legal Counsel, Office of the Vice-President and Provost & Office of the Vice-
President Human Resources and Equity
Mr. Ido Govrin, student, Visual Studies Program, Faculty of Arts and Science
Ms Rebecca Hasdell, student, Dalla Lana School of Public Health
Dr. Howard Hu, Director, Dalla Lana School of Public Health
Ms Robin Hurst, Finance and Business Manager, Dalla Lana School of Public Health
Professor Elizabeth Legge, Chair, Department of Art, Faculty of Arts and Science
Mr. Alvin Luong, student, Visual Studies Program, Faculty of Arts and Science
Mr. Steven Moate, Senior Legal Counsel, Office of the President

Mr. Adnan Najmi, Operations Coordinator, Students' Administrative Council (SAC) (which operates as the University of Toronto Students' Union (UTSU))

Mr. Tim Neff, Chief Administrative Officer, Faculty of Medicine

Mr. Munib Sajjad, President, SAC

Mr. Shaun Shepherd, former President, SAC

Professor Richard Sommer, Dean, John H. Daniels Faculty of Architecture, Landscape and Design

Professor Lisa Steele, Associate Chair, Visual Studies Program, Faculty of Arts and Science

Ms Heather Taylor, Director, Facilities Management and Space Planning, Faculty of Medicine

Professor Sandy Welsh, Vice-Dean, Graduate Studies, Faculty of Arts and Science

ITEMS 3 TO 8 AND 13 TO 15 ARE RECOMMENDED TO THE ACADEMIC BOARD FOR APPROVAL. ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

ITEMS 13 TO 15 WERE CONSIDERED *IN CAMERA*.

OPEN SESSION

1. Chair's Remarks

The Chair welcomed members and guests to the meeting.

2. Senior Assessor's Report

Professor Misak commented on the fact that there were some items on the agenda involving structural change and highlighted the following:

- The University Fund served as the main redistributive mechanism in the University's budget model, allocating ten per cent of divisions' new revenues back to divisions for one-time-only or base funding in support of strategic, targeted initiatives.
- This year, a portion of the University Fund had been used to facilitate structural change within the University, with two initiatives being brought forward for governance approval in this cycle – (a) the establishment of the Dalla Lana School of Public Health as a faculty, and (b) the transfer of the Visual Studies Program from the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape, and Design.

3. Proposal to establish the Dalla Lana School of Public Health as a Faculty (concurrently disestablishing it as an Extra-Departmental Unit A (EDU:A) in the Faculty of Medicine)

Ms Sally Garner presented the highlights of the proposal to establish the Dalla Lana School of Public Health (DLSPH) as a Faculty, while concurrently disestablishing it as an Extra-Departmental Unit: A (EDU:A) in the Faculty of Medicine.

Dr. Howard Hu, Director, Dalla Lana School of Public Health, took the opportunity to thank the central administration for bringing forward this initiative to establish the DLSPH as a faculty. He described this initiative as a landmark moment for the study of public health at the University and in Canada. The School's new status would allow it to address a broad range of challenges in public health. As a Faculty, the DLSPH would be a full partner with the Faculty of Medicine and together they would leverage their synergies to create a sustainable health system, with integrated initiatives related to the delivery of public health, the practice of medicine, and health systems.

Members Questions and the Responses from the Administration

- A member noted that the proposal did not include any budgetary considerations for undergraduate students at the DLSPH and asked how this would emerge in the future plans for the School?

Dr. Hu said that in developing its five-year budgetary projections, the DLSPH had concluded that an important way of diversifying its financial future would be by meeting the needs of undergraduate students in the areas of public and global health. Eleven undergraduate courses in public health were offered at the DLSPH through partnerships with other faculties, and a separate undergraduate program would allow the School to increase its complement of undergraduate courses and better serve the needs of students interested in health sciences. Professor Misak added that there were many advantages to introducing undergraduate courses within professional faculties. These included: the establishment of an academic base for students that was specific to their area of study; the creation of a pipeline for graduate students; an increased awareness of the discipline across the University and the country; and a diversification of the unit's revenue stream.

- A member asked how the creation of the DLSPH would reinforce the synergies between the School and the Faculty of Medicine.

Dr. Hu reiterated that the creation of a sustainable health system remained an ongoing challenge for Canada and globally. The field of public health excelled at understanding the root factors that initiated the disease process and in providing solutions in the form of preventative measures to counter the spread of diseases. Increased research in these areas would lead to better use of health care revenues. By monitoring trends in diseases, for example, professionals in the fields of public health and medicine could work more closely together in managing various aspects of the health care, prevention, and maintenance process. Canada's unique health care system allowed for closer partnerships between public health and medicine than in other countries. He added that an additional motivation for the creation of the Faculty was to provide the Dalla Lana School of Public Health with the geo-political positioning and stature that would allow it to compete for research grant dollars with other leading schools.

3. Proposal to establish the Dalla Lana School of Public Health as a Faculty (concurrently disestablishing it as an Extra-Departmental Unit A (EDU:A) in the Faculty of Medicine) (continued)

- A member commented that an effect of the professional faculties moving towards more programs for undergraduate students was the added pressure on campus residences to accommodate these students. How would this tie in with the budget model, specifically with the redistribution of ancillary costs?

Professor Misak said that this was an issue unique to the St. George campus, where space in college residences was at a premium for students at the Faculty of Arts and Science and professional faculties. To address this issue, the University had bought and established a University residence at 89 Chestnut Avenue. The University was planning to establish more University-wide residences to address the growing demand. The University's budget model allowed for divisions to contribute towards new residence space that would be available to address the demand from faculties, including the Faculty of Arts and Science.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

1. THAT the Dalla Lana School of Public Health be disestablished as an Extra-Departmental Unit A (EDU:A) in the Faculty of Medicine, effective July 1, 2013; and
2. THAT the Dalla Lana School of Public Health be re-established as a Faculty, retaining its current name, effective July 1, 2013.

Documentation is attached as [Appendix "A"](#).

4. John H. Daniels Faculty of Architecture, Landscape and Design: Transfer of the Visual Studies Programs from the Department of Art in the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape and Design

Ms Sally Garner presented the highlights of the proposal for the transfer of the Visual Studies Programs from the Department of Art in the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape and Design.

Invited to address the Committee, Professor Richard Sommer, Dean, John H. Daniels Faculty of Architecture, Landscape and Design, noted that consolidation of practice-based programs in the areas of arts, architecture and architectural planning and design would allow the Faculty to be a focal point of related visual planning studies at the University. The Faculty would provide a base for undergraduate students with interests in the fields of visual arts, architectural studies, and urban design arts. Students in these fields shared a common pedagogical method using studio space along with common historical roots.

Professor Lisa Steele, Visual Studies Program, and Professor Sandy Welsh, Vice-Dean, Graduate Studies, Faculty of Arts and Science, informed the Committee that in-depth discussions with a high level of student participation had occurred over several years on this proposal. The proposal had received the approval of the Faculty of Arts and Science Council on April 3, 2013.

4. John H. Daniels Faculty of Architecture, Landscape and Design: Transfer of the Visual Studies Programs from the Department of Art in the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape and Design (continued)

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

THAT the transfer of the Honours Bachelor of Arts Specialist, Major, and Minor Programs in Visual Studies and the Master of Visual Studies Programs from the Faculty of Arts and Science to the John H. Daniels Faculty of Architecture, Landscape, and Design be approved, effective July 1, 2013.

Documentation is attached as [Appendix "B"](#).

5. Agreement for the Student Commons at 230 College Street

Professor Misak noted that the St. George campus remained the only one of the University's campuses without a student-run student centre or building. The administration and the students had been engaged in long and detailed, very positive discussions over a number of years to bring forward an agreement for the establishment of the Student Commons at 230 College Street. The Agreement submitted for approval was the successful end product of those negotiations.

Invited to address the Committee, Mr. Munib Sajjad, the current President of the Students' Administrative Council (SAC) (which operates as the University of Toronto Students' Union (UTSU)) and Mr. Shaun Shepard, SAC's former President, thanked the Office of the Provost for bringing the proposal forward after several years of planning and discussion. Mr. Sajjad and Mr. Shepard informed the Committee that the new Student Commons would provide a central space where students would be offered a suite of services including health services, and accessible and affordable food options. The Commons would also offer commuter and residence-focussed programs. It was hoped that the site would reinvigorate and energize students around a central locus for student events and services.

Members Questions and the Responses from the Administration

- A member inquired about the current space occupied by student organizations that would move into the Student Commons.

In response, Ms Gail Milgrom explained that 900 nasm of space will be released by student clubs to the University for reallocation elsewhere, including potentially for student use through other units such as the Office of Student Life.

- A member sought clarification on Article 7.8 of the Agreement (the Non-Competition clause) relating to the University and SAC. How would new business initiatives at the University be discussed with a view to not be prejudicial to the services being offered at the Student Commons? On a go forward basis, would the services being offered at the Student Commons affect the relationship between the University and its current service providers?

In response, Mr. Steve Moate, Senior Legal Counsel, said that the Non-Competition provisions in the Agreement contained two elements:

First, the provisions recognized that there would be a number of services that would be offered under the auspices of the Student Commons that might be similar to, or might relate to, the services that were offered by the University elsewhere on campus. There was a commitment in the provisions that there would be consultation and discussion regarding potential overlap, with the goal that the services be complementary and not constitute prejudicial competition.

5. Agreement for the Student Commons at 230 College Street (continue)

Secondly, the provisions recognized that certain particular services were going to be provided at the Student Commons under the auspices of the students themselves such as food services and book sales. Detailed discussions between the University and SAC had occurred to ensure that the parties understood that that this kind of competition would not be viewed as prohibited.

Professor Misak said that the scope of the agreement remained limited to the University and SAC. Private businesses that offer similar services in near-by properties that are not owned by the University would not be covered under this Agreement.

- A member noted that the Department of Physics operated a service on its premises that printed research posters and provided a significant source of revenue for that department. The member queried whether the Agreement would continue to allow for the operation of this facility.

In his response, Mr. Moate referred to Article 7.8 section (b) of the Agreement wherein it was stated that "...the University will not offer or permit by lease, license or otherwise any third-party to offer any of the buildings that it controls that are adjacent to the Building any commercial photocopying and/or printing business." Third-party, in this instance, referred to any organization that, unlike the Department of Physics, was not a part of the University. Moreover, the restriction applied only to adjacent buildings.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

THAT the proposed Student Commons Agreement, as outlined in the memorandum dated May 1, 2013, from the Vice-President and Provost, be approved.

Documentation is attached as [Appendix "C"](#).

6. Capital Project: Report of the Project Planning Committee for the Student Commons at 230 College Street

Ms Milgrom presented the highlights of the report of the Project Planning Committee for the Student Commons at 230 College Street.

There was no discussion and members offered their unanimous support for this project.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

1. THAT the Project Planning Committee Report for the Student Commons at 230 College Street, dated April 16, 2013, attached herewith as [Appendix "D"](#) be approved in principle; and
2. THAT the project scope to accommodate the Student Commons in a renovation comprising 6,735 gross square metres and an addition of approximately 600 gross square meters (3,439 nasm) be approved in principle, to be funded from the Student Commons Capital Cost Student Levy support already collected and debt to be repaid with interest over a period of approximately 25 years with payment of required principal and interest payments to be funded from the planned student levy income, with that student levy income continuing until the debt is fully repaid.

7. Capital Project: Report of the Project Planning Committee for the Relocation of the Department of Nutritional Sciences to the Toronto Medical Discovery Tower

Ms Milgrom presented the highlights of the report of the Project Planning Committee for the relocation of the Department of Nutritional Sciences to the Toronto Medical Discovery Tower.

There was no discussion and members offered their unanimous support for this project.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

1. THAT the Project Planning Committee Report, dated April 29, 2013, attached herewith as [Appendix “E”](#), for the planning, renovation and relocation of the Department of Nutritional Sciences from the FitzGerald building to two floors of the Toronto Medical Discovery District Tower at MaRS Discovery District 2,835 nasm (5,076 rentable square meters) be approved in principle; and
2. THAT the project scope as identified in the Project Planning Committee Report be approved in principle to be funded by a combination of Graduate Expansion Funds and Capital Campaign funds to be raised.

8. Capital Project: Report of the Project Planning Committee for the Ramsay Wright Building Teaching Laboratories Upgrades

Ms Milgrom presented the highlights of the report of the Project Planning Committee for the upgrades to the Ramsay Wright Teaching Laboratories.

There was no discussion and members offered their unanimous support for this project.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

1. THAT the Project Planning Committee Report for the Ramsay Wright Building Teaching Laboratories Upgrades, dated April 29, 2013, attached herewith as [Appendix “F”](#), be approved in principle; and
2. THAT the total project scope of approximately 7,800 gross square metres (approximately 3,846 nasm), be approved in principle, to be funded by the Faculty of Arts and Science, Graduate Expansion Funds and borrowing.

CONSENT AGENDA

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the consent agenda be adopted and that the items on it be approved.

8. [Report of the Previous Meeting \(April 17, 2013\)](#)

Report Number 154 (April 17, 2013) was approved.

9. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

11. Date of Next Meeting

The Chair advised members that this was the final meeting of the Planning and Budget Committee for the current governance year. Meeting dates for 2013-14 had been posted on the Governing Council website.

12. Other Business

There were no items of other business

IN CAMERA SESSION

13. Capital Project: Report of the Project Planning Committee for the Student Commons at 230 College Street

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

THAT the Director, Campus and Facilities Planning's recommendation, as outlined in the memorandum dated April 30, 2013, be approved.

14. Capital Project: Report of the Project Planning Committee for the Relocation of the Department of Nutritional Sciences to the Toronto Medical Discovery Tower

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

THAT the Director, Campus and Facilities Planning's recommendation, as outlined in the memorandum dated April 30, 2013, be approved.

15. Capital Project: Report of the Project Planning Committee for the Ramsay Wright Building Teaching Laboratories Upgrades

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

THAT the Director, Campus and Facilities Planning's recommendation, as outlined in the memorandum dated April 30, 2013, be approved.

The Committee returned to open session.

Closing Remarks

Dr. Gotlieb thanked all members of the Committee for their contributions over the past year, especially those of the assessors and the members of the Agenda Planning Group. He noted that the work of the Committee was crucial to the governance of the University, and members' efforts were much appreciated by the Governing Council.

Dr. Gotlieb noted that Governing Council membership of the Committees for 2013-14 had been approved by the Governing Council at its meeting on April 9, 2013. Non-Governing Council membership would be considered by the Academic Board at its meeting at its meeting on June 3, 2013. All members of the Committee for 2013-14 would receive information about the Committee during the summer. The Chair wished members a safe and restful summer.

Presentation to Professor Gotlieb

Professor Misak noted that Professor Gotlieb was completing his term as Chair of the Planning and Budget Committee. She remarked that the Committee had benefited tremendously under Professor Gotlieb's sound judgement and leadership.

In recognition of his dedicated and distinguished service as Chair of the Planning and Budget Committee from 2001 to 2013, Professor Misak presented Professor Gotlieb with a memento, on behalf of the Governing Council and the Committee – his own University of Toronto chair.

Members acknowledged the presentation with applause.

The meeting adjourned at 5:55 p.m

Secretary

Chair

May 30, 2013